



VALLEY CENTER FIRE PROTECTION DISTRICT

Administrative Office & Fire Prevention Bureau

28234 Lilac Road

Valley Center, CA 92082

Tel: 760-751-7600

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Minutes Of The Regular Meeting Of the Board of Directors of Valley Center Fire Protection District February 17, 2011

A Regular Meeting of the Board of Directors of the Valley Center Fire Protection District was held, pursuant to notice duly given, at 6:00 p.m. on February 17, 2011, at Valley Center Municipal Water District Office, 29300 Valley Center Rd., Valley Center, CA 92082. The following members of the Board of Directors were present: Weaver Simonsen, Bill Palmer, Oliver Smith, Jim Wold and Phil Bell. District Chief Cristina Wallace, District Administrator John Byrne, Fire Marshal George Lucia and Secretary Amy Mayerchik were also present.

Closed Session

The Directors conducted a Closed Session for a report on the negotiations for the acquisition of real property located near the intersection of Cool Valley and Cole Grade Roads. Upon conclusion of this session, the President announced that no action was taken.

Approval of Minutes

The minutes of the Regular Meeting on January 20, 2011 were submitted for approval. Upon motion made and duly seconded, the minutes were approved.

Administrative Reports

- Each of the Staff members presented their reports. Staff responded to clarification questions asked by the Board on various aspects of the reports. No action was taken on any of the matters discussed.

Old Business

- None

New Business

- The Board held a public hearing on the annexation petition into the CFD 2008-1. After the hearing, the Board, upon motion duly made and seconded, unanimously adopted Resolution No. 2011-03, in the form and content as presented to the meeting.

Treasurer's Report

Mr. Bell presented the Fiscal Recap January 2011. The report was approved.

Fire Station #72
28234 Lilac Road
Valley Center, CA 92082

Fire Station #73
28205 N. Lake Wohlford Road
Valley Center, CA 92082

Board Comments

- None

Adjournment

There being no further business to come before the Board, the meeting was adjourned.

Oliver Smith
Secretary

NEXT REGULAR MEETING: Thursday, March 17, 2011

DISTRICT GOALS FOR FY11	DUTY	% DONE	PROGRESS
Maximize the utilization of District resources.	ALL		
Monitor CAD responses on Standard Response Plan to eliminate redundancies in unit assignments and/or utilization of resources.	CW	45%	3 CAD responses monitored this month for utilization or tone out of resources.
Devise and implement a procedure to recover District Mercy Dispatch fees.	JB	0%	
Enhance the District's public safety capabilities and community awareness.	ALL		
Continue to enhance our relationship with CERT, TIP and Fire Safe Council	GL/cw	35%	Starting 2nd phase of Lilac Corridor project Chief Wallace attended the year end VCLAST meeting in December. Accomplishments of 2010 and goals for 2011 were established.
Continue to increase public awareness of the District's public safety role, capabilities	GL/cw	20%	Open Houses / FPW / winter fire safety
Continue to coordinate with all appropriate agencies for continuing evacuation planning	JB/GL/CW	40%	Chief Wallace, Fire Marshal, District Administrator, Sgt. Bishop (Sheriff), CERT and VCLAST met with Chief Jim Rodman (B-3317) to bring him up to date on the Evacuation planning within Valley Center.
Increase the District's financial stability.	BOD/JB/FIN		
Pay strict attention to the Budget to minimize the risk of enlarging the deficit anticipated for the fiscal year.	JB	59%	Through 7 months of the year, Schedule C Expense is at 49.9% for the year. or \$91,065 below expectations. Revenue is \$364,825 below expectations.
Conduct a review of all Board Policies for continuation, revision, or elimination.	BOD	40%	All Ordinances have been given their Sunset Policy review with no changes required. District Policies and Procedures are now being given the required Sunset Policy review.
Post all District Board agendas, minutes and policies on the District website.	JB	75%	Board Agendas and minutes are posted on the website.

KEY: ALL—everyone's responsibility / CAPITALIZED INITIALS—primary responsibility / BOTH INI-

DISTRICT GOALS FOR FY11	DUTY	% DONE	PROGRESS
Establish liaisons with Local, State, and Federal political entities.	BOD		
Other General Goals			
Adopt a District policy governing the types of grant programs acceptable to the District.	JB	0%	
Improve incident response statistics gathering and reporting and perform regular and rigorous incident review.	CW	45%	Reviewed 2 Fire Dispatches to ensure proper utilization of resources thru the Standard response Plan , closest available resource in conjunction with Auto-Aid Agreements
Institute a fire access program providing for the identification and mapping of all privately-owned bridges and culverts with emphasis on those that do not accommodate the gross vehicle weights and widths of fire apparatus in use.	JB/CW/GL	10%	At my urging, CAL FIRE is reviewing its policies and procedures for recommended revisions to bolster protection against unsafe crossings. Its report is due within a few weeks.
Acquire a suitable site for a new fire station and administration building on Cole Grade Road. Acquire all permits required to commence construction of the facilities.	JB	15%	A suitable site has been found. Acquisition negotiations have proceeded satisfactorily. It is anticipated that a formal offer will be presented to the Board for approval within a month.
Complete another Fire Hydrant Maintenance Program cycle.	JE/GL	0%	Cycle is to begin in April.
Conduct driver/operator training to qualify members of the Reserve component for that position.	CW	40%	Notifications made to County training officers for District enrollment in the next Fiscal year.
Enhance the use of volunteers to improve and enhance the conduct of mandatory programs such as fuel reduction, burn permits, business and self inspections, and other fire prevention programs.	GL	20%	Planning smoke detector project with volunteers / bridge data with volunteers. Volunteer doing crossing identifications
Use "no cost" grants such as the portable fire extinguisher trainer grant to educate civic groups and local citizens about increased fire safety and prevention.	GL	0%	
Seek County imposition of performance or surety bonds against fire hazards from developers as a condition of all final permits.	GL	0%	
Establish a system to identify fire fighting equipment that is scheduled to go out of service and to provide funds for its timely replacement.	CW/JB	20%	Work has started on capturing expiration and "life expectancy" of Rescue/Rope systems.
Conduct high rise and wide structure fire suppression training. Establish Standards of Procedures	CW	35%	Chief Rodman met with County training officers to look at Highrise operational guidelines used throughout the County.
Maintain a component of Reserve Fire Fighters that is at least sufficient to avoid incurring overtime expense.	CW/JB	90%	The current reserve component is well above minimum requirements.

KEY: ALL—everyone's responsibility / CAPITALIZED INITIALS—primary responsibility / BOTH INITIALS CAPITALIZED—shared responsibility / LOWER CASE INITIALS—secondary and/or coordinating responsibility



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RESOLUTION NO. 2011-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT

WHEREAS, the annexation of described territory to the Community Facilities District 2008-01 (the "CFD") was submitted to a vote by the landowners of the real property located within the jurisdictional boundaries of the CFD on January 20, 2011; and

WHEREAS, sixty (60) votes were cast by a proper mail ballot in favor of the levy of special taxes within the described territory of the CFD; and

WHEREAS, a sufficient-number of votes were cast in favor of levying special taxes within the CFD;

NOW, THEREFORE, BE IT RESOLVED that:

The results of the election as sufficient to levy special taxes within the CFD are hereby certified.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District, at a regularly scheduled Board Meeting thereof, this 17th day of February, 2011 by a unanimous vote.

Oliver Smith
Secretary

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