VALLEY CENTER FIRE PROTECTION DISTRICT
Administrative Office & Fire Prevention Bureau
28234 Lilac Road
Valley Center, CA 92082
Tel: 760-751-7600 Fax: 760-749-3892

Minutes
Of The Regular Meeting
Of the Board of Directors of
Valley Center Fire Protection District
December 16, 2010

A Regular Meeting of the Board of Directors of the Valley Center Fire Protection District was held, pursuant to notice duly given, at 6:00 p.m. on December 16, 2010, at Valley Center Municipal Water District Office, 29300 Valley Center Rd., Valley Center, CA 92082. The following members of the Board of Directors were present: Oliver Smith, Weaver Simonsen Bill Palmer and Jim Wold. District Chief Cristina Wallace, District Administrator John Byrne, Fire Marshal George Lucia and Secretary Amy Mayerchik were also present.

Appointment of New Director

The Board of Directors unanimously appointed Phil Bell to fill the vacant seat on the Board. Mr. Bell accepted his appointment and was seated on the Board immediately.

Oath of Office

Chief Cristina Wallace administered the Oath of Office to Directors Smith, Wold and Bell.

Election of Officers

The following officers were elected to the positions set forth opposite their names:

Weaver Simonsen, President, Bill Palmer, Vice President, Oliver Smith, Secretary, and Phil Bell, Treasurer. The Board requested that Director Simonsen help transition Director Bell into his position as Treasurer.

Approval of Minutes

The minutes of the Regular Meeting on November 18, 2010 were submitted for approval. Upon motion made and duly seconded, the minutes were approved.

Administrative Reports

- Each of the Staff members presented their reports. Staff responded to clarification questions asked by the Board on various aspects of the reports. No action was taken on any of the matters discussed.

Old Business

- None

New Business

- The Board held a public hearing on the annexation petition into the CFD 2008-1. After the hearing, the Board, upon motion duly made and seconded, unanimously adopted Resolution No. 2010-13, in the form and content as presented to the meeting.

- The District Administrator submitted for approval a Resolution of Intention to Annex Territory to CFD 2008-1 in the form and content as set forth hereto. Upon motion duly made and seconded, Resolution 2010-14 was unanimously adopted by roll call vote.

Treasurer's Report

Mr. Simonsen presented the Fiscal Recap for November 2010. The report was approved.

Board Comments

- None

Adjournment

There being no further business to come before the Board, the meeting was adjourned.

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Oliver Smith
Secretary

NEXT REGULAR MEETING: Thursday, January 20, 2011

DISTRICT GOALS FOR FY11	DUTY	% DONE	PROGRESS
Maximize the utilization of District resources.	ALL		
Monitor CAD responses on Standard Response Plan to eliminate redundancies in unit assignments and/or utilization of resources.	CW	20%	6 CAD responses monitored for utilization or tone out of resources.
Devise and implement a procedure to recover District Mercy Dispatch fees.	JB	0%	
Enhance the District's public safety capabilities and community awareness.	ALL		
Continue to enhance our relationship with CERT, TIP and Fire Safe Council	GL/cw	10%	Starting 2nd phase of Lilac Corridor project
Continue to increase public awareness of the District's public safety role, capabilities	GL/cw	10%	Open Houses / FPW / winter fire safety
Continue to coordinate with all appropriate agencies for continuing evacuation planning	JC/CL/JS	0%	
Increase the District's financial stability.	BOD/JB/JB		
Pay strict attention to the Budget to minimize the risk of enlarging the deficit anticipated for the fiscal year.	JB	42%	Through 5 months of the year, Schedule C Expense is at 35.4% for the year, or $60,153 below expectations. Revenue is nearly $1 million below expectations. Tax receipts due in December and January will narrow this gap.
Conduct a review of all Board Policies for continuation, revision, or elimination.	BOD		
Post all District Board agendas, minutes and policies on the District website.	JB	75%	Board Agendas and minutes are posted on the website.

KEY: ALL—everyone's responsibility / CAPITALIZED INITIALS—primary responsibility / LOWER CASE INITIALS—secondary and/or monitoring responsibility

DISTRICT GOALS FOR FY11	DUTY	% DONE	PROGRESS
Establish liaisons with Local, State, and Federal political entities.	BOD		
Other General Goals			
Adopt a District policy governing the types of grant programs acceptable to the District.	JB	0%	
Improve incident response statistics gathering and reporting and perform regular and rigorous incident review.	CW	25%	Changes made to Board Report capturing incident responses. Reviewed 3 Fire Dispatches to ensure propér utilization of resources thru the Standard response Plan , closest available resource in conjunction with Auto-Aid Agreements
Institute a fire access program providing for the identification and mapping of all privately-owned bridges and culverts with emphasis on those that do not accommodate the gross vehicle weights and widths of fire apparatus in use.	JB/CW/GL	0%	
Acquire a suitable site for a new fire station and administration building on Cole Grade Road. Acquire all permits required to commence construction of the facilities.	JB	5%	A suitable site has been found. Information is being developed for purchase price negotiations.
Complete another Fire Hydrant Maintenance Program cycle.	JB/GL	0%	Cycle is to begin in April.
Conduct driver/operator training to qualify members of the Reserve component for that position.	CW	10%	Driver/Operator program researched thru the County. A no cost 5 day program will be offered in the near future. No date as of yet. District would need to provide apparatus and Licensed operator to accompany students.
Enhance the use of volunteers to improve and enhance the conduct of mandatory programs such as fuel reduction, burn permits, business and self inspections, and other fire prevention programs.	GL	10%	Planning smoke detector project with volunteers / bridge data with volunteers
Use "no cost" grants such as the portable fire extinguisher trainer grant to educate civic groups and local citizens about increased fire safety and prevention.	GL	0%	
Seek County imposition of performance or surety bonds against fire hazards from developers as a condition of all final permits.	GL	0%	
Establish a system to identify fire fighting equipment that is scheduled to go out of service and to provide funds for its timely replacement.	CW/JB	10%	Work has started on capturing expiration and "life expectancy" of hose and SCBA bottles.
Conduct high rise and wide structure fire suppression training.	CW	15%	Training took place with San Pasqual Reservation just prior to Valley View Hotel opening. Multi-company drill with walk thrus and operational training/apparatus placement
Maintain a component of Reserve Fire Fighters that is at least sufficient to avoid incurring overtime expense.	CW/JS	90%	The current reserve component is well above minimum requirements.

KEY: ALL—everyone's responsibility / CAPITALIZED INITIALS—primary responsibility / BOTH INITIALS CAPITALIZED—shared responsibility / LOWER CASE INITIALS—secondary role: coordinating responsibility

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RESOLUTION NO. 2010-13

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT

WHEREAS, the annexation of described territory to the Community Facilities District 2008-01 (the"CFD") was submitted to a vote by the landowners of the real property located within the jurisdictional boundaries of the CFD on December 16, 2010; and

WHEREAS, five (5) votes were cast by a proper mail ballot in favor of the levy of special taxes within the described territory of the CFD; and

WHEREAS, a sufficient-number of votes were cast in favor of levying special taxes within the CFD;

NOW, THEREFORE, BE IT RESOLVED that:
The results of the election as sufficient to levy special taxes within the CFD are hereby certified.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District, at a regularly scheduled Board Meeting thereof, this 16th day of December, 2010 by a unanimous vote.

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Oliver Smith
Secretary

RESOLUTION NO. 2010-14
A RESOLUTION OF INTENTION
OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT
TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2008-1
AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES THEREIN

WHEREAS, under the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at section 53311 of the California Government Code, the Board of Directors (the "Board") of the Valley Center Fire Protection District (the "District") has conducted proceedings to establish Community Facilities District No. 2008-1 (the "CFD"), and

WHEREAS, the Board is the legislative body for the CFD and is empowered with the authority to annex territory to the CFD and now desires to undertake proceedings to annex territory to the CFD, and

WHEREAS, a petition requesting institution proceedings to annex territory to Community Facilities District No.2008-1 District has been received from landowners owning not less that 10% of the proposed land to be annexed to the CFD, and

WHEREAS, the petition dated December 2, 2010 has been found to meet the requirements of Government Code section 53319, and

WHEREAS, this Board, having received indications of interest from the owner of the areas of land proposed to be annexed to the CFD, now desires to proceed with the annexation to the CFD in order to finance the balance of the costs of certain public services and facilities necessary or incident to development in the CSD.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Valley Center Fire Protection District as follows:

1. This Board hereby finds and determines that public convenience and necessity require that territory be added to the CFD be formed and that the Board is authorized to conduct proceedings for the annexation of territory to the CFD pursuant to the Act.

2. The name of the existing CFD is "Community Facilities District No. 2008-1."

3. The territory included in the existing CFD is as shown on the map thereof filed in Book 42 of Maps of Assessment and Community Facilities Districts at Page 27 in the office of the County Recorder, County of San Diego, State of California to which map reference is hereby made for further particulars. The territory now proposed to be annexed to the CFD is as shown on Annexation Map No.2 to the CFD on file with the Clerk of the Board, the boundaries of which territory are hereby preliminarily approved and which map is incorporated in full herein by reference. The Clerk of the Board is hereby directed to record, or cause to be recorded, said map showing the territory to be annexed to the CFD in the office of the County Recorder of the County of San Diego within fifteen days of the date of adoption of this Resolution.

4. The types of services financed by the CFD and pursuant to the Act consist of those services (the "Services") described in Exhibit A to Resolution 2008-09, adopted by the Board on May 29, 2008 (the "Resolution of Formation"). It is presently intended that the Services will be shared, without preference or priority, by the existing territory in the CFD and the territory proposed to be annexed to the CFD.

5. Except to the extent that the funds are otherwise available to the CFD to pay for the Services, a special tax sufficient to pay the costs thereof is intended to be levied annually within the CFD and collected in the same manner and at the same time as ordinary *ad valorem* property taxes. The proposed rate and method of apportionment of the special tax among the parcels of real property within the CFD, as now in existence and following the annexation proposed herein, in sufficient detail to allow each landowner within the territory proposed to be annexed to the CFD to estimate the maximum amount such owner will have to pay are described in detail in Exhibit A attached to the Resolution of Formation, which by this reference is incorporated herein.

6. The Board shall hold a public hearing (the "Hearing") on the annexation of territory to the CFD and the proposed Rate and Method of Apportionment at 6 p.m., or as soon thereafter as practicable, on January 20, 2011, at the Valley Center Municipal Water District, at 29300 Valley Center Road, Valley Center, California. At the hearing, the Board will consider and finally determine whether the public interest, convenience and necessity require the annexation of territory to the CFD. Should the Board determine to annex territory to the CFD, a special election will be held to authorize the levy of the special tax in accordance with the procedures contained in Government Code section 53326. If held, the proposed voting procedure at the election is expected to be a landowner vote with each landowner of record as of the close of the Hearing having one vote for each acre of land or portion thereof owned within the territory to be annexed to the CFD. Ballots for the special election may be distributed by mail or by personal service. At the time and place set forth above for the Hearing, any interested person, including all persons owning lands or registered to vote within the proposed CFD, may appear and be heard.

7. The District may accept advances of funds or work-in-kind from any source, including, but not limited to, private persons or private entities, for any authorized purpose, including, but not limited to, paying any cost incurred by the District in the annexation of territory to the CFD. The District may enter into an agreement with the person or entity advancing the funds or work-in-kind, to repay all or a portion of the funds advanced, or to reimburse the person or entity for the value, or cost, whichever is less, of the work-in-kind, as determined by this Board, with or without interest.

8. The District Secretary is hereby directed to cause notice of the public hearing to be given by publication one time in a newspaper published in the area of the CFD. The publication shall be completed at least seven days before the date of the public hearing in Section 6. The Secretary shall also cause notice of the hearing to be given to each property owner within the CFD by first class mail, postage prepaid, to each such owner's addresses as it appears on the most recent tax records of the District or as otherwise known to the Secretary to be correct. Such mailed notice shall be completed not less than fifteen days before the date of the public hearing. Each of the notices shall be substantially in the form specified in section 53322 of the Act, with the form summarizing the provisions hereof hereby specifically approved.

9. Except as may otherwise be provided by law or by the rate and method of apportionment of the special tax for the CFD, all lands owned by any public entity, including the United States, the State of California and/or the District, or any departments or political subdivisions thereof, shall be omitted from the levy of the Special Tax to be made to cover the costs and expenses of the Services and the CFD. In the event that a portion of the property within the CFD shall become for

any reason exempt, wholly or in part, from the levy of the special tax, this Board will, on behalf of the CFD, increase the levy to the extent necessary upon the remaining property within the CFD that is not exempt in order to yield the required revenues to pay for the Services and other annual expenses of the CFD, if any, subject to the provisions of the rate and method of apportionment of the special tax.

10. The officers, employees and agents of the District are hereby authorized and directed to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this resolution.

PASSED AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District on the 16th day of December, 2010 by the following vote:

Ayes:
Noes:
Absent:
Abstain:

ATTEST:

_____
President, Board of Directors

_____
Secretary, Board of Directors